



# Society of Plastics Engineers, Inc.

## Milwaukee Section – Covering Greater Wisconsin

### Minutes for the Milwaukee SPE Board of Directors Meeting

**Tuesday March 8, 2016 – 5:30 PM**

**Western Racquet Club, Elm Grove, WI**

1. Call to Order and Welcome Comments..... Mr. Bennett
2. Roll Call..... Mr. Krauski

a. Roll Call made by Mr. Krauski. Attendance at this meeting is listed below:

P	Mr. Attwell	P	Mr. Menna	P	Mr. Manley
P	Mr. Lund	P	Mr. Krauski	P	Mr. Bennett
P	Mr. Butterbrodt	P	Ms. Nehls	P	Mr. Miller
P	Mr. Hill			P	Mr. Rick Krauthoefer

b. A quorum of the elected voting members was present at the start of the meeting at 5:36pm and business was conducted.

P	Mr. Ciezki	P	Mr. Vedula	P	Mr. Vander Zanden
E	Mr. Doern	P	Mr. Kambouris		

Special Members of Committees, Ad Hoc and Visitors

3. Review of Minutes..... Mr. Krauski
  - a. Motion made by Mr. Hill and second made by Mr. Attwell to approve the January 8, 2016 meeting minutes. Minutes that are approved will be posted on website sent to webmaster with cc: to president.
4. Treasurer's Report.....Mr. Butterbrodt



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- a. Mr. Butterbrodt referred Board members to budget handout sheet for budget line item detail (see attached budget sheet in Appendix). Mr. Butterbrodt reported that budget as shown included expenses that were paid to Mr. Merz to closeout his position. Current checking account balance reported as \$26,842.04 and savings account balance as \$26,835.21.
5. Report from Councilor.....Mr. Hill
  - a. Mr. Hill reported he had was resigning to retire due to his age.
  - b. Mr. Hill expressed his concerns with regard to diminishing membership at national and Milwaukee levels
  - c. Mr. Hill mentioned that he will be attending ANTEC 2016.
6. House Report..... Ms. Nehls
  - a. Ms. Nehls reported attendance and revenue results from the January 19, 2016 and February 16, 2016 meetings (See Appendix for details). Ms. Nehls noted that there was good attendance at last two meetings. She mentioned that the co-tour with Chicago section worked well, and that we may want to consider doing that again in the future. Mr. Bennett mentioned the value he has seen in getting email blasts out early before meetings and following up to drive attendance at meetings.
  - b. The need to consider pen sets or other recognition gifts for handouts at meetings was discussed because the Section supply was running low. Costs of various types of pens/letter openers was discussed. There is a \$6 difference in the two types of pens under consideration. The estimated number pens handed out in a three year period was 50. Mr. Attwell made a motion to keep quill pen and order 50. Mr. Manley seconded the motion. A vote by the board was taken and all voted to buy 50 of the quill pens.
7. Membership Report.....Mr. Manley
  - a. Mr. Manley passed out report on membership (see Appendix).
  - b. Mr. Manley commented that he will bring additional ideas on increasing membership to the next board meeting for the Board's review.
  - c. Mr. Krauthoefer expressed the opinion that we should target employers to pay for memberships. Much discussion on this opinion was conducted by the board members. A variety of ideas were put forth. Mr. Hill reported that SPE National was now using the Chain to communicate with young people. Mr. Lund mentioned that many past members he had spoken to in the past told him they would not join again because they got nothing out of it when they were a member. Others told Mr. Lund they did not want to give up their personal time. Mr. Attwell made the suggestion to explore engagement by Marek group to assist with our marketing to young members. Mr. Butterbrodt said that he would to talk with some young professionals to get their input on value of membership.
  - d. All Board members agreed that at Education Night we should have a SPE membership table.
8. Program Report.....Mr. Miller
  - a. Mr. Miller reported that he was still looking for ideas for social night.



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- b. Mr. Hill mentioned that he had investigated costs for an event at the Milwaukee Repertory Theater and determined a cost of approximately \$45/person.
  - c. Mr. Krauthoefer offered to check into costs and availability for a craft brewery tour that includes a session where you make your own beer.
  - d. Mr. Bennett reported that TopCon registration was looking good. Many sponsors of table tops. 118 attendees signed up.
9. Newsletter Ad Report..... Mr. Attwell
- a. Mr. Attwell reported that ad revenue was the same as reported at the last Board meeting.
  - b. Mr. Atwell reported that the Marek Group was working on web site issues with respect to ad sizes, etc. He said he will likely change ad pricing as result of new web design.
10. Newsletter and Webmaster Report..... (position vacant)
- a. Webmaster position is vacant, therefore, no report presented
11. Social Report .....Mr. Kambouris
- a. Mr. Kambouris reported SPE-Milwaukee golf outing date will be July 11<sup>th</sup>. Same plan of events as last year. Discussion of possible games to raise more money from attendees was conducted. Discussion of using new website to handle sign up and check in was conducted.
12. Public Interest Report..... (position vacant)
- a. Public Interest position is vacant, therefore, no report presented
13. Milwaukee SPE Education Foundation Report..... Mr. Attwell
- a. A brief review of current finances was given by Mr. Attwell, and he referred the Board to the report presented at the last Board meeting. He reported the current account balance of \$850,894.
  - b. The December materials auction results were reported by Mr. Attwell as netting \$12,900 for the Education Foundation this year.
  - c. Mr. Attwell mentioned that there is a lot of Education Foundation information available to put on the website. He said he is working with Mr. Bennett to put an





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Education Foundation tab on website, and will populate with a lot of past information.

14. Milwaukee SPE Office Report.....Mr. Doern
  - a. Mr. Doern not present, no report was provide.
15. Education Committee Report.....Mr. Ciezki
  - a. Mr. Ciezki passed out a handout showing the Education Night agenda and names of speakers (See copy in Appendix)
  - b. Mr. Ciezki reported that we now have a new caterer for the Education Night event. He also said that as a result of this change the Board needed to consider the costs associated with having one vs. two entrees available on the buffet. Mr. Ciezki noted that in the past with the previous caterer the two entrée option was \$17.50. He said that with the new caterer the one entrée option is \$7.50, and the two entrée option is \$8.50. The Board recommended the two entrée option.
  - c. Mr. Ciezki mentioned that the Plastivan is not available within our meeting time frame.
  - d. Mr. Hill confirmed that Professor Tim Osswald of UW-Madison has been selected as SPE-Milwaukee's Educator of the Year award recipient. Tim sent in a resume for our review.
  - e. Mr. Hill mentioned that SPE-Milwaukee has pledged a \$750 check for student activity at ANTEC.
  - f. Mr. Murali volunteered to help with judging of student essays
  - g. It was announced that MGS will be a sponsor of scholarships at Education Night
  - h. It was also mentioned that the SPE Mold Technology Division group will have a table at Education Night and be asked to sponsor scholarships
  - i. Mr. Ciezki agreed to provide information on last year's educator of the year recipient for publication on the website.
16. Unfinished Business.....Open Discussion
  - a. Mr. Bennett reported that web site development was going well. Work on foundation tab and the golf outing tab need to be built as well as the advertising section.
  - b. Mr. Attwell agreed to list job postings on the web site for a maximum of 30-days, unless they are renewed.
  - c. Mr. Atwell presented the results of his investigation of costs to purchase of golf shirts for BOD members. The estimated price per shirt is \$25-\$35. Mr. Attwell made a motion that the Board approve a purchase of the shirts within the estimated cost range. Mr. Krauthoefer seconded the motion. A vote was taken and the motion passed.
17. New Business.....Open Discussion



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- a. Mr. Bennett reported that the Section election process would be delayed due to web site development. He stated that we will get ballots out to membership as soon as website is up.
- b. Mr. Bennett announced that for the Councilor position Todd Menna is qualified and has interest in being Councilor, so he will be on the ballot. Mr. Bennett mentioned that no others expressed interest in the Councilor position. Mr. Murali suggested that only those who have been a past president be considered to be Councilor.
- c. Mr. Bennett passed out a sheet that contained information he collected from SPE-National to confirm terms for BOD members (See Appendix for copy). Discussion of the terms limits contained in the handout was conducted.
- d. Mr. Bennett announced that he would like to be President next year, and that as a result Mr. Miller will not be president elect.
- e. Mr. Bennett referred to the Section By-Laws to confirm that the Councilor is elected by the section membership.
- f. Discussion of proposed by-laws change to clarify Board of Directors voting rights was conducted.
- g. Mr. Butterbrodt announced his desire to continue to be a member of the Board.

18. Motion To Adjourn.....Board
- a. Motion to adjourn was made by Ms. Nehls and seconded by Mr. Attwell. Motion carried by all present vote and the meeting concluded. Meeting adjourned at 8:17pm.

Respectively submitted,

Mike Krauski, Secretary of the Milwaukee Section of the Society of Plastics Engineers

**APPENDIX ON FOLLOWING PAGES**



# **Society of Plastics Engineers Milwaukee Section**

**Agenda for the Milwaukee SPE Board of Directors Meeting  
Tuesday March 8th, 2016 – 5:30pm  
Western Racquet Club – Elm Grove, WI**

- 1) Call to Order and Welcome Comments.....Mr. Matt Bennett
- 2) Roll Call.....Mr. Mike Krauski
- 3) Approval of Minutes.....Mr. Mike Krauski
- 4) Treasurer's Report .....Mr. Aaron Butterbrodt
- 5) Councilor's Report.....Mr. Jack Hill
- 6) House Report.....Ms. Renee Nehls
- 7) Membership Report.....Mr. Tim Manley / Todd Menna
- 8) Programming Report.....Mr. Mike Miller / Mr. Matt Bennett
- 9) Newsletter Ad Report.....Mr. Kent Attwell
- 10) Social Report.....Mr. Pete Kambouris
- 11) Office Report.....Mr. Dave Doern
- 12) Education Report.....Mr. Ray Ciezki
- 13) Education Foundation Report.....Mr. Kent Attwell
- 14) Unfinished Business .....Open Discussion
  - Discuss progress of new website and roles of board members with maintenance/communication with The Marek Group
  - Purchase of Golf Shirts for BOD members.
- 15) New Business.....Open Discussion
  - Section Election Process: Balloting and Nominations including Councilor
  - Board Member Terms: Confirm terms for all members and prepare for May voting of Officers.
  - Proposal to add a section to the Bylaws to clarify who has voting rights on the board.
- 16) Adjournment



# Milwaukee Section Operating Budget 2015/16 FY

		Board Meeting Dates 2015-2016						
		15/16 budget	11-Aug	13-Oct	12-Jan	8-Mar	17-May	
Income								
02	SPE Rebate	\$ 4,700.00		\$ -	\$ 1,462.50	\$ 1,462.50		\$ 2,925.00
04	Monthly Meetings	\$ 5,000.00			\$ 3,562.53	\$ 1,734.38		\$ 5,296.91
05	Monthly Board	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
06	Top Con	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -7,500.00
07	Education Programs	\$ 1,250.00	\$ -	\$ -	\$ -			\$ -1,250.00
08	Newsletter	\$ 3,200.00			\$ 3,150.00			\$ 3,150.00
10	Golf Outing	\$ 34,288.63		\$ -	\$ -	\$ -	\$ -	\$ 34,288.63
12	Contributions - N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
14	Mat'l Auction - N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
15	Vendor Night - N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
Total:		\$ 55,938.63	\$ -	\$ -	\$ 8,175.03	\$ -	\$ -	\$ 45,660.54
								\$ -10,278.09
								82%

		15/16 budget	11-Aug	13-Oct	12-Jan	8-Mar	17-May	
Expense								
18	General Office	\$ 600.00		\$ 263.00				\$ -600.00
19	Monthly Meetings	\$ 3,000.00	\$ -	\$ -	\$ 946.00	\$ 696.00		\$ 1,642.00
06	Top Con							
20	Board Meetings	\$ 1,500.00		\$ 347.40	\$ 316.20	\$ 256.20		\$ 919.80
23	Newsletter	\$ 4,800.00	\$ 300.00	\$ 982.00	\$ 846.00	\$ 924.68		\$ 3,052.68
25	Golf Outing	\$ 33,276.34		\$ -	\$ -	\$ -		\$ 33,276.34
29	Antec Expense - N/A	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 0.00
30	Councilor - Not to Exceed	\$ 2,500.00	\$ -	\$ 1,139.00		\$ -		\$ 1,139.00
37	Education	\$ 6,000.00	\$ -		\$ 511.54	\$ -		\$ -6,000.00
	Bereavement	\$ 100.00	\$ -		\$ -	\$ -		\$ -100.00
38	Bank Expenses	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 0.00
Total:		\$ 51,776.34	\$ 300.00	\$ 2,731.40	\$ 2,619.74	\$ 1,876.88	\$ -	\$ 40,029.82
Income vs. Outlay:		4,162.29	-300.00	-2,731.40	5,555.29	-1,876.88	0.00	\$ 5,630.72

Checking Balance:	\$ 22,068.03	\$ 25,932.86	\$ 26,842.04
Savings Balance:	\$ 26,829.63	\$ 26,833.02	\$ 26,835.21
Total Net Worth:	\$ -	\$ 48,897.66	\$ 53,677.25
			\$ 0.00

August 2012: Unanimous Approval by BOD for Non-BOD Meeting Meal Maximum Reimbursements at \$10-Breakfast; \$15-Lunch; \$20-Dinner

SPE Chicago Milwaukee Co-Tour  
January 19, 2016

**Profile Plastics**  
**Lake Bluff, IL**

Approximate number of attendees: 65-70

Total collected (after processing fees): \$1410.30

Split 50/50 by SPE Chicago & SPE Milwaukee: \$705.15 each



SPE Milwaukee Section Event  
February 16, 2016

**RTP Presentation**

22	Members	@\$35 = \$770
5	Non-Members	@\$40 = \$200
5	Guests w/Member	@\$25 = \$125
0	Students	@\$25 = \$0
32		\$1095

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Expenses	= \$696
Revenue	= \$399

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Cash	= \$0	(0%)
Check	= \$35	(3%)
Credit Card	= \$265	(24%)
Constant Contact	= \$795	(73%)

March 7, 2016

SPE Milwaukee Chapter

### Membership Report

MEMBERSHIP	10/4/2015	1/10/2016	3/7/2016
Professional			
Active	303	300	292
Expired	107	115	128
Young Professional			
Active	12	13	11
Expired	6	6	11
Student			
Active	42	15	19
Expired	21	49	52
Emeritus			
Active	9	8	9
Expired	0	1	0
TOTAL			
Active	366	336	331
Expired	134	171	191

Couple of questions:

- 1) How did you join SPE? Through a letter, ad, etc.
- 2) Why did you join?
- 3) In the past, how did the chapter recruit members?

From research I read, majority of people who join an organization join through face-to-face contact.

Couple of ideas:

- 1) During our large attendance events (golf outing), have a group of individuals dedicated in recruiting.
- 2) Plan a special event such as a Welcome Meeting. Maybe a traveling event to hit different regions (Racine/Kenosha, Madison, Milwaukee, etc.).
- 3) Waive the programming fee for anyone interested in joining SPE (only valid to those who never were a member).

Most important, before tackling any membership recruitment campaign, we need to develop our goals and strategy to meet those goals.

## **Michael John Krauski**

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**From:** Ciezki, Ray <Ray.Ciezki@sabic.com>  
**Sent:** Monday, March 07, 2016 8:20 PM  
**To:** Renee Nehls; SPE Aaron Butterbrodt; SPE Dave Dorn; SPE Jack Hill; Attwell, Kent; SPE Matt Bennett; Michael John Krauski; SPE Mike Miller; Murali Vedula; SPE Pete Kambouris; SPE Rick Krauthoefer; Tim Manley; SPE Todd Menna; SPE Trent Lund; SPE Wayne Vander Zandan  
**Subject:** RE: SPE Milwaukee Section Event Summary

Hi team

Here is the announcement for SPE Education/ Career Night – Wed April 13<sup>th</sup> . Feel free to forward to customers. I would like to get a good showing of companies to showcase the Plastics Industry.

**It's that time of the year for the Society Of Plastics Engineers Education/Career Night on Wed April 13<sup>th</sup>. There will be two Speakers at this year's event. Professor Tim Osswald. Director of the Polymer Engineering Center – UW Madison. (Plastics Educator of the year award) and our Key Note speaker – Sherri Rukes – Polymer Ambassador. Remember this event is free for students and educators.**

**We will have no charge table tops for your schools and interested companies in showcasing their products and job opportunities. Please promote this event with your students. Please let me know if your school will be attending and how many students. Get this information to me by April 8<sup>th</sup> – [ray.ciezki@sabic.com](mailto:ray.ciezki@sabic.com) or call 262-370-2259**

### **Society of Plastics Engineers Education/Career Night**

**Wed April 13 th, 2016**

#### **Times**

**3:15- 5:00 Tour the WCTC Manufacturing labs - Robert Novak  
(Meet in Richard T Anderson Education Center Lobby for Tours)  
4:30 - 5:45 PM Registration Net working/ Table Tops  
5:45 PM Dinner - Buffet with Dessert/beverages  
6:15 PM Speaker – Tim Osswald – Director of the Polymer Engineering Center – UW Madison.  
Recipient of Plastics Educator of the Year Award  
6:40 PM Keynote Speaker – Sherri Rukes – Polymer Ambassador  
7:15 PM Scholarship and Student Awards/Prizes  
Drawing for 3 \$250 scholarships for attending college students  
7:45 -9 PM Additional time to view tables/Network**

**Member - \$35.00**

**Guest w/member - \$25.00**

**Non Member -\$40.00**

**\*\* Free Students and Educators( w id) / Parents -\$17.00**

**STUDENTS / EDUCATORS should register by email to [ray.ciezki@sabic.com](mailto:ray.ciezki@sabic.com) or call **262-370-2259****

**Free Table Tops Available (Donations are Acceptable) to Showcase your Company/School.  
Contact Ray Ciezki to reserve table. Only 12 table tops available on first come basis.**

**\*Companies can bring info on internships, jobs and co-ops for Students.**

**\*\* Corporate Sponsors are always welcome.**

**Location ; WCTC- Waukesha County Technical College  
Richard T Anderson Education Center  
800 Main Street Pewaukee, WI 53072**



## SPE Milwaukee Section—Officer/Board of Directors, Terms

*Section Bylaws:* - Officers are appointed by the Board of Directors at the May board meeting. (Adhoc board members cannot appoint/vote nor can they run for an Officer position)  
 - Councilor and Board of Directors are elected by section membership at the same time.  
 (Typical balloting process starts by February 15th and closes by the first full week in March)

<u>*Officer/Board Position</u>	<u>*Officer Term</u>	<u>*Expires</u>	<u>Board Term</u>	<u>Expires</u>
*President, Matt Bennett (Tech. Programming Committee)	2015-2016 (1 year)	June 30, 2016	2012-2015	June 30, 2015
*President Elect, Mike Miller (Tech. Programming Chair)	2015-2016 (1 year)	June 30, 2016	2014-2017	June 30, 2017
*Secretary, Mike Krauski	2015-2016 (1 year)	June 30, 2016	2014-2017	June 30, 2017
*Treasurer, Aaron Butterbrodt	2014-2016 (2 years)	June 30, 2016	2013-2016	June 30, 2016
*Councilor, Jack Hill	2013-2016 (3 years)	June 30, 2016	2013-2016	June 30, 2016
*Past President, Trent Lund	2015-2016 (1 year)	June 30, 2016	2012-2015	June 30, 2015
Renee Nehls, House Committee- Chair			2015-2018	June 30, 2018
Kent Attwell, Ad/Newsletter Chair			2014-2017	June 30, 2017
Tim Manley, Membership Committee- Chair			2014-2017	June 30, 2017
Todd Menna, Ph. D., Membership Committee			2015-2018	June 30, 2018
Rick Krauthoefer, Education Committee			2015-2018	June 30, 2018
Ray Ciezki, Education Committee- Chair			(Adhoc)	N/A
Pete Kambouris, Special Events Chair			(Adhoc)	N/A
Wayne Vander Zanden, Special Projects			(Adhoc)	N/A
Murali Vedula			(Adhoc)	N/A

David Doern, Office Manager

(Adhoc)

N/A