

Society of Plastic Engineers, Inc.

Milwaukee Section

Minutes for the Milwaukee SPE Board of Directors Meeting

Tuesday, August 10th, 2020 – 5:30pm

Western Racquet Club

1. Call to order and welcome comments Todd Menna

2. Roll Call Jason Braman

Present Voting Members: Todd Menna, Mike Miller, Jason Braman, Jason Mallek, Matt Bennett, Amy Schermetzler, Glenn Beall, Renee Nehls, Mary Kosarzycki, Keith Baisden, Wayne Vander Zanden, Len Nunnery.

Present non-voting: None

Excused voting: Ray Czieski Jack Hill

Excused non-voting: Wes Stephens

Guests:

A quorum of the elected voting members was present at the start of the meeting at 5:41 and business was conducted.

3. Review of Minutes Jason Braman

Motion to approve minutes by Jason, second by Keith Baisden. Vote passed.

4. Treasurer's Report Keith Baisden

Keith shared a report with all, balance sheet and P&L for the end of 2021 fiscal year. \$43,000 of total assets. Merrick Group and Constant Contact is billing us now as they do work for us instead of billing every month.

This \$50 in petty cash will be added to the balance sheet.

We had a deficit for the 2021 year but made a profit for the golf outing. We also had a deficit for 2020.

5. Report from Councilor Matt Bennett

June 4th was the last councilor meeting, and Matt couldn't make it, but he will be getting notes from that meeting.

Glenn received an update... the next Antec will be much smaller, will be June 14-15 in Charlotte, and only 3 meeting rooms, and there will be no exhibit booths.

We need to make sure that Tara's passwords for our website need to be added to Todd's master list.

6. House report

Jason Mallek

Jason changed the password for the square reader since it hasn't been changed in 5 years. Jason will share the updated password with Todd to keep on file. Jason has the money box that contains \$50 in cash.

7. Membership Report

Mary Kosarzycki

As of today, we have 229 total members for the section. Mary will monitor membership statuses for the board members.

Mike Miller will share the constant contact list with the board so that we can reach out to people that we know to encourage them to reactivate membership.

8. Program Report

Mike Miller

We may be able to do an event with a flow analysis company, SigmaSoft.

Glenn shared information with Mike about Harry Moser, and he has some canned presentations.

9. Newsletter

Amy Schermetzler

Amy talked with Tara today, we have some content from Glenn for the next newsletter, and Glenn's content will be on our website. Amy will have a new newsletter published on the 15th of every month.

Amy feels like hiring another company other than Merrick Group may be a good move. Mike Miller will share some websites where we can post a job posting to replace the Merrick Group, and Amy will write a job posting to post on one of these sites.

The last newsletter that was sent out was in May 2021.

10. Ad Report

Jason Mallek

Jason moves to move sponsorship term to August-July. This will make it easier to pay for a year's sponsorship and have that recognized at the year's golf outing. Mike Miller seconds. Motion passes.

Domo Engineering is a new sponsor.

Madison Group will renew their sponsorship.

11. Social Report

Amy Schermetzler / Jason Braman

The golf outing went very well! We took in \$31,825 of total revenue. \$1100 was spent on signs (Amy has some of these signs set aside so we won't spend as much next year). \$1800 was spent on prizes. A total profit of approximately \$1800.

The food for lunch wasn't plentiful enough by the time the last foursomes were at lunch. And lunch wasn't ready on time for the first foursomes to have lunch.

We have a section debit card that can be used next year to pay for signs and prizes.

Amy wants to offer an SPE logo golf shirt and charge extra for shirts.

We may charge \$175-\$185 next year per person for the golf outing.

Amy thinks a second money maker event would be fun, a second social event. A topical conference may be a good fit, a one-day event, maybe a 2-day event.

12. Education Report

Ray Ciezki

Ray sent Todd a note. April 21st for education night. Ray is looking for candidates for educator of the year. SABIC donated 20,000lbs of Ultem for the auction and this has sold. Future Cities competition is coming up.

We need to create a criteria sheet for the Future Cities competition to share ahead of time... to share what we're looking for.

13. SPE Education Foundation Report

Ray Ciezki/Jack Hill

No report.

14. Unfinished Business

- Open Positions: Technical Program Chair, President Elect, Treasurer
 - o No one shared interest in any of these open positions.
- We have several board positions expiring in the coming year. These members will need to run for their board positions again spring, 2022.

15. New Business

- Ad hoc status:
 - o When Todd asked corporate about this they didn't have a firm answer about how to handle Ad hoc status for the board.
 - o Ad hoc members are not allowed to handle section funds.
 - o Ad hoc members can't sign any contracts for SPE Milwaukee. The president and treasurer need to sign contracts.

16. Adjournment

Motion to adjourn (Jason B). 2nd (Matt B).