

Society of Plastic Engineers, Inc.

Milwaukee Section

Minutes for the Milwaukee SPE Board of Directors meeting

Thursday, August 15, 2019 – 5:30pm

Western Racquet Club Elm Grove, WI

1. Call to order and welcome comments Todd Menna
2. Roll Call Jason Braman

Present Voting Members: Matt Bennett, Jack Hill, Todd Menna, Renee Nehls, Mike Miller (tardy), Amy Schermetzler (tardy), Jason Braman, Keith Baisden, Jason Mallek, Mary Kosarzycki

Present non-voting: Wayne Vander Zanden, Pete Kambouris

Excused voting: Ray Czieski (excused),

Excused non-voting: Dave Doern (absent)

Guests: None

A quorum of the elected voting members was present at the start of the meeting at 5:32 and business was conducted.

3. Review of Minutes Jason Braman

Todd will send out the minutes tomorrow morning for approval.

Jack Hill has asked for contact information for board members and passed around a form.

4. Treasurer's Report Keith Baisden

Plans are in place for files to be sent to Keith, he currently doesn't have them due to an issue with the Quickbook files saved on Aaron B's GE computer. To combat this from happening again, Keith will save the files on his personal home computer.
We currently have approximately \$39,000 in cash balances.
We have one pending check out that hasn't been cashed yet.
Budget needs to be approved in October meeting, and Keith will have this shared prior to the meeting.
From Jack, SPE Milwaukee marketing invoice needs to be paid, and Jack will send the invoice to Keith, this is due to chapter sponsorship.
5. Report from Councilor Matt Bennett

First counselor meeting is Sept 20th, and this will be remote, he will call in for this.

From Pete, is SPE Milwaukee going to be involved in thermoforming conference for next month, Todd, Renee, and Jack have reached and we have had no response. Jack is planning on going. Keith may go as well.

Nov 14th-15th in Connecticut will be the next counselors meeting.

Todd has been asked to be on the bylaws committee, and if he goes, Element will pay for his travel.

6. House report

Renee Nehls

- a. Outside of golf outing, there is nothing new for her to share.
- b. For the 2020 golf outing:
 - i. We will have more money/banker bags.
 - ii. Per Mike, it would be helpful to have some signs concerning buying mulligans and 50/50 raffle tickets, etc. Also, we should have some weights to keep the signs from blowing over.
 - iii. Mulligan and 50/50 raffle will be included in the email invitations.
 - iv. Can SPE pay for Renee to buy some Square's with the new iPhone plug-in, versus a headphone jack... then it was suggested we get a wireless Square instead? Renee will look into the cost for a wireless Square and we'll decide later whether to buy one or not.

7. Membership Report

Amy Schermetzler

283 active members.

Jason Braman is not an active member per the link that Amy has. Jason said that he was active member at one point. Amy will check with headquarters and double check.

Todd received a letter from SAE regarding the benefits of membership and passed it around for our review. Amy will review the letter to possibly incorporate information in our own literature.

Amy suggests that we spend around \$150 to buy a banner for SPE Milwaukee to have at all events, tradeshow, etc. To include our mission, etc. Amy will get a quote to share with board.

8. Program Report

Mike Miller

Mike has 1 event lined up, a tour for Colors for Plastics, this will be a virtual tour. Date is to be determined, but likely October or November. Mike has already sent a list of discussion topics, this will be in the fall, programming will be at the Brookfield Sheraton. Ron Hulbert.

There is no meeting/event currently planned for September.

We will also have a program with Vive, Teresa, a marketing company, and how marketing can be useful for everyone.

Mike will have a total of 5 events, one being the education night.

Matt Bennett is optimistic that Badger Color will be a host. Mike has a list of topic ideas that he'll send to Matt to share with Badger Color.

9. Newsletter Ad Report

Jack Hill/Amy Schermetzler

MGS will possibly be a sponsor, but no formal decision has been made yet. Amy said this will be reconsidered, but will likely go forward.

Jack will reach out to all companies who have been a past sponsor.

Town Bank will be a sponsor per Keith.
\$500 is the total cost for annual ad sponsorship.

10. Social Report

Pete Kambouris

200 golfers. 228 for dinner. Our invoice was \$37,928.92. We brought in approximately \$42,000. We made \$227 in profit, but this doesn't include mulligans, 50/50 (\$1,155), bags game (\$335)... \$2,090 in total cash that's not included in this \$227 profit. There are still a few behind-the-scenes issues that are really frustrating for Pete... and he's poled a few of the attendees and they like the River Club. But, overall the event was good.

We need to include a disclaimer on email blasts in the future for the outing to warn of rain, possibly include a future date, and tell that no refunds are possible.

Does our insurance from SPE possibly cover a rain issue where we still need to pay for the outing but cancel?

We need to give Pete and his wife more help for future golf outings.

We need to have a golf outing committee and open this up to people outside of the board.

Canned food drive was good, we collected 300 lb.

Mark Sellers offered a donation at the outing to the education foundation... a total of \$20,000 over the course of 2 years.

Pete no longer wants to lead the golf outing in the future. He doesn't want to lead even with a committee, but he'll help. Amy will take the lead.

11. Education Report

Ray Ciezki

Ray was not present.

12. SPE Education Foundation Report

Ray Ciezki/Jack Hill

Jack passed around a list of companies that he'll reach out to for annual sponsorships.

October 1st is education foundation deadline for applications.

We spend \$50,000 per year.

\$1,103,000 is our total.

Principal balance is not touched, what's given out is just from interest.

Jack is passing around grant applications. This be used for anything related to plastics education. For example, a school can apply to get a 3D printer. The application is also available on the SPE Milwaukee website.

The SPE Education Foundation is separate from SPE Milwaukee. It's its' own 501c.3 organization.

Jack is trying to get insurance for indemnification. He's working with Pat, the president, on this. Also Kathy Schacht. Jack is hoping to have details on this by the next board meeting.

13. Unfinished Business

Amy for onboarding program... she will confirm password for all of us so that we can get access. She did pass out information from the site.

Special Events Committee and Chair needs to be removed.

This will be covered by the Social Committee.

Office Management will be removed.

Old awards and files are stored at Dave's house. Is there a better place for these to be stored? Mike is proposing that we take and post pictures of the awards and then throw them out. Mike can take the picture at the photo booth Hellerman Tyton. All old trophies/plaques will be brought to the next board meeting to give to Mike.

Matt will reach out to Dave to let him know that this will be removed.

Full descriptions and requirements of the awards need to be added to the website.

This is still being completed.

We need to finalize wording/criteria.

Millennial event update from Amy. Food will be snack food. Amy has high hopes for turnout, 11 total have registered, 8 have emailed Amy to let her know their interested and have still not yet registered. Mercedes from SPE Chicago will share details with members. Amy promises a glowing report for this event at the next board meeting.

Keith received a UW Platteville mailing about a sponsor's event, he shared this with the board. The decision was made by the board to not sponsor or attend the event.

14. New Business

Monday, July 13th is golf outing for 2020.

Amy, contact with Marek Group, don't contact Tara directly. She is getting overwhelmed with requests from all of us. All contact with the Marek Group will only come from Amy and Todd moving forward, no one else. She is charged by the hour and won't go over hours in the month. She will begin sending us a detailed invoice showing how her hours are used for SPE Milwaukee. We get 6 hours per month. To have SPE corporate work our site, we would pay significantly more than what we pay through the Marek Group. Tara's office is in Minneapolis. Amy will share with us exactly what we're paying Tara.

Todd, SPE Mentoring Program, SPE corporate has a mentoring program... we believe we have 3 student chapters, Madison, etc. Should we create our own mentoring program to work with our students? Amy will ask Sue to confirm which student chapters' are officially associated with SPE Milwaukee.

Keith, Tom Duffey who used to own PCI... should we ask PCI and The ERC to be more involved... should we ask Tom Duffey to be more involved? Keith will reach out to Tom Duffey as well as Ryan Duffey, who owns The ERC.

Todd, any questions about SPE Milwaukee from new board members? Jason Mallek asked to confirm who is and who isn't a voting member. This was explained.

Todd, bylaws... we do have new drafted bylaws... headquarters wants to approve our bylaws before we implement them. Todd will submit this for approval soon. It could take until December to get headquarters to fully approve them.

15. Adjournment

Motion to adjourn (Mike). 2nd (Matt).